

Adobe Sign savings calculator

See how much your college or university could save by going paperless with Adobe Sign.



The average staff or faculty member processes two forms *every week*—that's a *lot* of forms. And around 80% of these forms are still paper based. This approach is time-consuming, error prone, hard to manage—and expensive.

Going paperless with Adobe Sign changes everything. Adobe Sign introduces a secure, compliant workflow experience that makes creating, tracking, and [managing forms](#) easy. And for educational institutions facing ever-present budget pressures, eliminating paper saves significant amounts of time and money.

Use the [simple tool](#) on the following page to estimate how much your institution could save by introducing Adobe Sign.

Key benefits of Adobe Sign

Simple, intuitive user experience

- Provide a digital-first experience
- Get anytime access to forms
- [Fill, sign, and submit on mobile](#)
- Supports Windows and macOS
- Send instant confirmations

Efficient, productive workflows

- Save an average of US\$6 and 1.5 labor hours per form
- Deliver 95% faster signing times
- Track forms and send reminders to signers
- Get Adobe Sign integration with Microsoft 365 applications and workflows
- Archive and find completed forms

Built for remote operations

- Eliminate the need to collect signatures in person
- Complete workflows without copiers, scanners, or fax machines
- Collect forms from distance learning students

Adobe Sign works everywhere*



Student services

- Course add/drop forms
- Financial aid forms
- Health and medical forms
- Agreements and waivers



Faculty/staff management

- Employee onboarding
- Research [proposal](#) process
- PTO management
- Expense approvals



Operations management

- Vendor agreements
- Supplier compliance forms
- Lease agreements

* High value/high impact use cases; not comprehensive

Higher Education savings calculator

Using Adobe Acrobat Reader DC, fill out the form below to help estimate how much you can save by using Adobe Sign at your school.



Population		
Number of students		
Faculty-to-student ratio ¹	1 to	
Staff-to-student ratio ¹	1 to	

¹ National averages: faculty:student 1:16; staff:student 1:7, per U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS).



Forms		
Average forms/student per semester ²		
Average forms/faculty per semester ³		
Average forms/staff per semester ⁴		
Number of semesters worked per year		

² Benchmark is ~1 form/week for 15 week semester

³ Benchmark is 1.5 forms/week for 15 week semester

⁴ Benchmark is 3 forms/week for 15 week semester

* Average number of forms for faculty or staff is an average across all job functions. Faculty involved in research or supervisory roles will have higher averages.



Cost and labor		
Average costs per form ⁵		
Average labor per form ⁵		hrs

⁵ The average number of forms for faculty or staff is an average across all job functions. Faculty involved in research or supervisory roles and staff in administrative roles will have much higher averages



Estimated impact		
Paper forms eliminated		
Dollars saved		
Admin hours eliminated		hrs

Priority use cases

Use this space to highlight time-sensitive, high-volume workflows within HR, procurement, or students services where going paperless could create an immediate and significant impact at your institution.

Student services

Faculty/staff management

Operations management